

Audit and Standards Committee Forward Plan 2024/2025

If you would like to know more about our work programme, please contact Lisa Andrews, Assistant Director - Audit & Financial Services, 01785 276402 or Lisa.Andrews@Staffordshire.gov.uk

Item and lead officer	Date of meeting	Links with Council strategic commissioning priorities	Detail	Action/Outcome
23 April 2024				
External Audit – Verbal Update. <ul style="list-style-type: none"> • Financial Year 2021/22 • Financial Year 2022/23 Report of Ernst & Young				
Annual Report of the work of the Audit & Standards Committee Joint Report of the Director for Corporate Services and Director of Finance Lead Officer: Lisa Andrews				
Staffordshire County Council & Pension Fund - External Audit Plan 2023/24 Report of KPMG				
Internal Audit Plan 2024/25 Report of the Director of Finance Lead Officer: Debbie Harris				

Item and lead officer	Date of meeting	Links with Council strategic commissioning priorities	Detail	Action/Outcome
Forward Plan for the Audit and Standards Committee Lead Officer: Lisa Andrews				
PART TWO EXEMPT Internal Audit Special Investigation/limited/ Top Risk Areas reports (<i>Part 2 items</i>).				
Children & Families – ChildView System (Limited Assurance)				
Children & Families – EHCP Hub System Security Review (Limited Assurance)				
9 July 2024				
Internal Audit Outturn Report 2023/24 Report of the Director of Finance Lead Officer: Debbie Harris				
Strategic Risk Management - Risk Management Policy Statement & Strategy. Report of the Director for Corporate Services Lead Officer: Lisa Andrews				
Annual Report on Information Governance Report of the Director for Corporate Services Lead Officer: Tracy Thorley/ Natalie Morrisey				
External Audit – Verbal Update. <ul style="list-style-type: none"> • Financial Year 2021/22 • Financial Year 2022/23 Report of Ernst & Young				
Code of Conduct for Members – Annual Report on the Management of Complaints Report of Director for Corporate Services Lead Officer: Chris Ebberley				
Code of Corporate Governance –2024 Update Report of the Director for Corporate Services Lead Officer: Lisa Andrews				

Item and lead officer	Date of meeting	Links with Council strategic commissioning priorities	Detail	Action/Outcome
Appointment of Members to Standards Panel 2024/25. Lead Officer: Chris Ebberley				
FRC Annual Report on the Quality of External Audit – for information Lead Officer: Lisa Andrews				
Forward Plan for the Audit and Standards Committee Lead Officer: Lisa Andrews				
PART TWO EXEMPT Internal Audit Special Investigation/limited/ Top Risk Areas reports (<i>Part 2 items</i>).	As required	As required		
Appendix 2 – Counter Fraud Outturn Report 2023/24 Lead Officers: Debbie Harris				
24 September 2024				
Civil Contingencies Governance Annual Report – 2023/24 Report of the Director for Corporate Services Lead: Tracy Thorley				
Training on Statement of Accounts Lead Officer: Rachel Spain				
Draft Statement of Accounts 2022/23 Presentation and Report of Director of Finance Lead Officer: Rachel Spain				
Proposed changes to the Constitution –. Lead Officer – Kate Loader	As required. (KL to advise)			
Forward Plan for the Audit and Standards Committee Lead Officer: Lisa Andrews				

Item and lead officer	Date of meeting	Links with Council strategic commissioning priorities	Detail	Action/Outcome
PART TWO EXEMPT Internal Audit Special Investigation/limited/ Top Risk Areas reports (<i>Part 2 items</i>).	As required			
5 November 2024				
Health, Safety and Wellbeing Performance Annual Report Report of Director for Corporate Services Lead Officer: Becky Lee				
National Fraud Initiative - Update Report of the Director of Finance Lead Officer: Debbie Harris				
Proposed changes to the Constitution	As required. (KL to advise)			
Standard Matters	As required. (CE to advise)	None this time		
Forward Plan for the Audit and Standards Committee Lead Officer: Lisa Andrews				
PART TWO EXEMPT Internal Audit Special Investigation/limited/ Top Risk Areas reports (<i>Part 2 items</i>).	As required			
10 December 2024				
Annual Governance Statement 2023/24 Report of the Deputy Chief Executive and Director for Corporate Services				

Item and lead officer	Date of meeting	Links with Council strategic commissioning priorities	Detail	Action/Outcome
Lead Officer: Lisa Andrews				
Training on Statement of Accounts Lead Officer: Rachel Spain				
Draft Statement of Accounts 2023/24 Presentation and Report of Director of Finance Lead Officer: Rachel Spain				
Internal Audit Plan 2024 – 2025 Progress Report. Report of the Director of Finance Lead: Debbie Harris				
Forward Plan for the Audit and Standards Committee Lead Officer: Lisa Andrews				
PART TWO EXEMPT Internal Audit Special Investigation/limited/ Top Risk Areas reports (<i>Part 2 items</i>).				
25 February 2025				
Internal Audit Charter 2025 Report of the Director of Finance Lead Officer: Debbie Harris				
Forward Plan for the Audit and Standards Committee Lead Officer: Lisa Andrews				
PART TWO EXEMPT Internal Audit Special Investigation/limited/ Top Risk Areas reports (<i>Part 2 items</i>).				

Item and lead officer	Date of meeting	Links with Council strategic commissioning priorities	Detail	Action/Outcome
Infrastructure+ Asset Data Management – Progress report on implementation of Internal Audit recommendations. Lead Officers: David Walters/Scott Denny				
25 March 2025				
Strategic Risk Management - Risk Management Policy Statement & Strategy. Report of the Director of Finance Lead Officer: Lisa Andrews				
Report to those charged with Governance (ISA 260) 2021/22 a) Staffordshire County Council Report of Ernst & Young	Moved from December 2022			
Report to those charged with Governance (ISA 260) 2021/22 b) Staffordshire Pension Fund Report of Ernst & Young	Moved from December 2022			
Annual Audit Report – 2021/22 Staffordshire County Council				
Annual Audit Report – 2021/22 Staffordshire Pension Fund				
External Audit Plan 2022/23 – Staffordshire County Council. Report of Ernst & Young	Moved from March 2023			
Training on Statement of Accounts Lead Officer: Rachel Spain	Defer until after the 20/21 & 21/22 accounts are signed off			
Draft Statement of Accounts 2022/23 Presentation and Report of Director of Finance	Defer until after the 20/21 &			

Item and lead officer	Date of meeting	Links with Council strategic commissioning priorities	Detail	Action/Outcome
Lead Officer: Rachel Spain	21/22 accounts are signed off			
Report to those charged with Governance (ISA 260) 2022/23 - Staffordshire County Council Report of Ernst & Young	Moved from December 2023			
Report to those charged with Governance (ISA 260) 2022/23 - Staffordshire Pension Fund Report of Ernst & Young	Moved from December 2023			
Annual Audit Report – 2022/23 Staffordshire County Council Report of Ernst & Young (EY)	EY to provide update			
Annual Audit Report – 2022/23 Staffordshire Pension Fund Report of Ernst & Young (EY)				
Review of the Effectiveness of the Audit & Standards Committee – 2024 training Schedule results . Report of the Deputy Chief Executive and Director for Corporate Services Lead Officer: Lisa Andrews				
Forward Plan for the Audit and Standards Committee Lead Officer: Lisa Andrews				
PART TWO EXEMPT Internal Audit Special Investigation/limited/ Top Risk Areas reports (<i>Part 2 items</i>).		See email		
22 April 2025				
Annual Report of the work of the Audit & Standards Committee				

Item and lead officer	Date of meeting	Links with Council strategic commissioning priorities	Detail	Action/Outcome
Report of the Director for Corporate Services Lead Officer: Lisa Andrews				
Strategic Risk Management - Risk Management Policy Statement & Strategy Update. Report of the Director for Corporate Services Lead Officer: Lisa Andrews				
Annual Report on Information Governance Report of the Director for Corporate Services Lead Officer: Tracy Thorley/ Natalie Morrisey				
Internal Audit Plan 2025/26 Report of the Director of Finance Lead Officer: Debbie Harris				
Proposed changes to the Constitution	As required. (KL to advise)			
Standard Matters	As required. (LAr to advise)			
Forward Plan for the Audit and Standards Committee Lead Officer: Lisa Andrews				
PART TWO EXEMPT Internal Audit Special Investigation/limited/ Top Risk Areas reports (Part 2 items).				

Membership

Mike Worthington Bernard Peters
(Chair) James Salisbury
Carolyn Trowbridge Janice Silvester-Hill
(Vice Chair) Richard Cox

Calendar of Future Committee Meetings

(All meetings at 10.00 a.m. unless otherwise stated)
23 April 2024
09 July 2024
24 September 2024
05 November 2024

Arshad Afsar Keith Flunder Ross Ward Bernard Williams Philippa Haden Phil Hewitt	Ian Wilkes Graham Hutton Ann Edgeller	10 December 2024 25 February 2025 25 March 2025 22 April 2025 Meetings usually take place at County Buildings, Martin Street, Stafford ST16 2LH
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